Agenda

2nd Project Meeting (General Assembly)

Vienna, 17 – 19 October 2023

Place:

AIT – Austrian Institute of Technology GmbH
Giefinggasse 4

1210 Vienna
Austria

Meeting rooms:

Day 1: GG2_F3_M1A

Day 2: GG2_F3_M1A + B (morning), GG4_F1_M4B (afternoon)

Day 3: GG4_F1_M5A

(**Legend:** e.g., "GG2" → Giefinggasse, 2, "F3" → 3rd floor, "M1" → meeting room number)

GOALS OF THE 2ND PROJECT MEETING:

1. Finalising the Pilot design
2. Creating the Citizen Observatories
3. Deciding on the technical infrastructure to integrate

DAY 1 | TUESDAY, 17.10.2023

MEETING ROOM: GG2_F3_M1A

Time	Title	Responsible
8:30 - 9:00	Arrival of Participants	
9:00 – 9:15	Welcome and information from the Coordinator	Jan Peters-Anders, AIT
9:15 -11:15	**Pilot plenary** (status presentations by each of the pilots on the updates on their use cases during the last months, supported by the technical team and the citizen science colleagues) + comments by the plenary	Pilot Owners Supported by PST Leaders
11:15 – 11:30	Coffee break	
11:30 – 12:30	**First part** of PST break- out sessions (a group of first two PSTs (**Bristol & Copenhagen**) get together in separate rooms for consultations regarding comments from the plenary and decision taking)	Pilot Owners and PST Leaders
12:30-13:15	Lunch	

Time	Title	Responsible
13:15-14:15	**Second part** of PST break- out sessions (the remaining 2 PSTs (**North Brabant & Borghi**) get together in separate rooms for consultations regarding comments from the plenary and decision taking)	Pilot Owners and PST Leaders
14:15-16:00	**Pilot Plenary** each PST is presenting their findings of the break-out sessions per use case and further discussions	All
16:00-16:10	Coffee break	
16:10-17:10	**Updates from WPs** - WP2 - WP3 + WP5 (combined) - WP6 - WP7	WP Leaders
17:10-18:00	**Updates from WP1** - Reporting on EUFin, - Equipment Costs (Sensors) - Organisational updates	Jan, Ania, Klaus
18:00	Leaving AIT	
19:00	Social Dinner	

DAY 2 | WEDNESDAY, 18.10.2023

MEETING ROOMS: GG2_F3_M1A + B (MORNING), GG4_F1_M4B (AFTERNOON)

Time	Title	Responsible
9:00-9:05	Introduction to day 2	Coordination
9:05-11:00	**Technology for Pilots session:** - **Presentation from technology providers (**updates, in the context of GREENGAGE's pilots, based on previous months' discussions and reflecting on findings of day 1's pilot sessions). - **Definition of a <u>concrete plan</u>** for infrastructure, implementation, and deployment of technologies for each pilot. We will have to cover **full workflows starting with data capturing, storage, analysis, and visualisation etc**.	WP4 colleagues
11:00-11:10	Coffee break	
11:10-12:15	**Ethics checklist & training**	UWE
12:15-13:00	Lunch	
13:00-14:00	**Citizen Science/Observatory Session** (Presentation of status (CO planning, Workbook, target groups etc.))	KWMC, Ibercivis
14:00-15:30	**Workshop** on the GREENGAGE CO Academy roadmap with pilots (possibly focus on the 2(3) pilots available in person). This will also include a brainstorming on the CO Journeys (pilot owner, citizen, tech provider).	KWMC, Ibercivis

Time	Title	Responsible
15:30-15:40	Coffee Break	
15:40-18:00	**Workshop** on the GREENGAGE CO Academy roadmap with pilots (possibly focus on the 2(3) pilots available in person) [ctd.]	KWMC, Ibercivis
18:00	Leaving AIT	

DAY 3 | THURSDAY, 19.10.2023

MEETING ROOM: GG4_F1_M5A

Time	Title	Responsible
9:00 – 9:15	Wrap up	Jan, Ania
9:15- 10:15	**Policy Innovation Discussion**	UWE, Pilot Owners, All
10:15-10:30	Coffee break	
10:30–12:00	**WP 6 CIM Session**	Ernst
12:00-12:45	Lunch	
12:45–14:00	-Next Steps -Deliverable planning	Jan, Ania, all
14:00-15:00	**EB Meeting** (if possible)	EB Team
15:00	Farewell - Finishing GREENGAGE meeting	